



ISLAMIC CENTER OF FRISCO – CONSTITUTIONAL AMENDMENTS 2025

The following amendments organized with article numbers are approved according to the procedure outlined in the article 11 of ICF Constitution. These amendments are effective as of Aug 4th, 2025.

ARTICLE 1: (Replacing Previous Clause 1.1 & 1.2)

The principal office of the Frisco Masjid Inc. for the transaction of business of the Corporation shall be 11137 Frisco Street, Frisco, TX 75033 with an assumed name of "Islamic Center of Frisco ("ICF")" Texas.

ARTICLE 2: Clause 2.4 (Replacing Previous Section 2.4)

ICF shall promote Islamic education by establishing and maintaining masjid, libraries, Islamic center(s), school(s), and institution(s) of higher learning.

ICF shall also establish or support cemeteries, funeral facilities, community center(s), child care center(s) , health center(s) and chapter(s) pursuing similar objectives in adjacent communities.

ARTICLE 3: Clause 3.1.1 (Replacing Previous section 3.1.1)

Al Majlis Al Aam (General Body): The Al Majlis Al Aam (also referred to as "Majlis") shall consist of all registered members of ICF in accordance with Article 5 and Article 10. The Majlis is the final authority of ICF and its decisions are final, as long as they are in accordance with the Qur'an and Sunnah.

ARTICLE 4: Clause 4.3 , 4.5, 4.6, 4.11 (Replacing previous sections and 4.14 added)

4.3 Any person that has been elected to 2 consecutive terms as either the Ameer or a Shura member cannot run as an Ameer or Shura member for a 3rd consecutive term. They are disqualified from running a 3rd consecutive term but may run again if there is at least a 1 term gap between their 2nd consecutive term and the term for which they run.

4.5 Shura members shall not receive salaries, remuneration, compensation, or wages for their services to ICF. To avoid any conflict of interest, Shura members and their immediate family shall not do business with or participate in any competitive bidding to render any paid services to ICF.



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4.6 ICF shall keep hard copies and electronically stored documents in a secure location which shall be available to the President and his/her designee at all times. All documents and communications covered by the attorney-client privilege doctrine shall not be disclosed.

At a written request ICF shall make all non-privilege documents available within a week.

The Shura shall retain original legal documents such as contracts and tax documentation as per state and federal laws.

The ICF Shura and IT committee shall conduct an internal audit and review of safeguards of electronic storage and access every other year.

4.11 For the purpose of Eid-UL-Fitr, Eid-ul-Adha and the declaration of Ramadan, ICF shall follow the decision of the Fiqh Council of North America (FCNA). In the event of FCNA's non-existence, any such equivalent organization will be followed as agreed upon by Shura and approved by ICF Community through constitutional amendment.

4.14 (NEW) All agreements/contracts shall require dual signatures of Ameer and Secretary.

ARTICLE 6 Clause 6.1 , 6.4 , 6.5, 6.6 , 6.7 and 6.9

6.1 An Election Commissioner shall be appointed by the Shura sixty (60) days before Election Day. Election Commissioner will continue to operate till the next election commissioner is announced 60 days prior to the Shura Elections. The Election Commissioner shall be a registered member of ICF outside of the Shura (i.e. a non-Shura member). The Election Commissioner shall choose minimum of two members who must be registered members of ICF outside the Shura to serve on the Election Commission. Election commission's responsibilities shall include conducting special elections, organizing any referendums, and maintaining ICF membership list (voters list) in addition to conducting Shura Elections.

In case Election Commissioner is unable to carry on his duties for his entire term, Shura can appoint a new election commissioner based on the criteria laid out above.

6.4 Elections shall be conducted at the conclusion of the term on the 2nd Sunday of November. The newly elected officials shall formally assume their responsibilities following the Zuhr prayer on the last Sunday of December



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6.5 Early voting or Election Day voting shall be conducted using the following methods:

1. In person voting: ICF Registered Voting Members shall vote at the polling location as designated by the Election Commission and must present a valid Driver License or any government issued ID containing picture and address.
2. Electronic voting: ICF Election Commission shall have the sole authority to determine electronic voting guidelines as part of the election process.

6.6.3: Obsolete

6.6.5: All election ballots and records shall be maintained by the ICF Election commission for a period of two (2) years.

6.6.6: If the conditions on election day warrant postponing the election due to reasons beyond the control of the election committee (e.g., inclement weather, a community emergency), it may be postponed to a later date at the discretion of the Election Commission. If the circumstances warrant again, it may be further postponed as necessary until the election is held.

6.7.1 The term of the Shura including President shall be two (2) years with the exception of first year when article 6.7.5 is effective for November 2025 elections

6.7.5 (NEW CLAUSE) Staggered Elections for November 2025: To ensure continuity in governance and prevent complete turnover, ICF shall implement a staggered election system for Shura members. The Shura shall be divided into two classes:

President term will always be two year term.

Class I: Four Shura members serving three-years term. (for the initial term only)

Class II: Four Shura members serving two-years term

In the first election under this system, the top four vote recipients shall be assigned to Class I (three-year term), and the next four to Class II (two-year term). Thereafter, elections shall be held annually for four seats, each serving a two-year term, ensuring a continuous cycle of leadership transition.

6.9 In the event that the entire Shura including the President resign or are unable to carry on their duties, the last Election Commission shall take charge of the affairs of the ICF until a



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new President and Shura are elected in accordance with article 6.7 and 6.8 within 60 days from the time Shura becomes defunct.

The Shura elected through special election will complete the term of previous Shura.

ARTICLE 7 Clause 7.1, 7.2 , 7.3 and 7.4

7.1 Candidates for the Shura and President shall be practicing Muslims and voting members of ICF. This condition shall apply to the nominator, the nominee and members of the Election Commission.

Candidates for President must be atleast 25 years of age and must have one of the following qualifications supported by either documentation or references:

1. Either an active or past member of at least one of the committees constituted/chartered by the ICF Shura or;
2. A past member of at least one of the committees in another Islamic Center or;
3. Has remained a Shura member or President at ICF or any other Islamic Center or;
4. Has served as a Board Member on another non-profit or;
5. Has served as Board/Commission Member as part of civic leadership of City

7.2 Candidates for the office of President and Shura

1. Must be ICF voting member as defined in ARTICLE 5.2
2. Must be an active voting member at least 12 months prior to the election Day.
3. Must not have any immediate family member as ICF full-time employee
4. Must not have any immediate family member as member of Election Commission
5. Must be a U.S Citizen or Permanent Resident or hold legal status with a validity of one year



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7.3 The candidates running for President, and Shura shall not hold or accept any position such as Chairman, Chairman-Elect, President, President-elect, Vice President or Treasurer in any other Mosque/Musallah during the term of office.

7.4 Obsolete

ARTICLE 8 Clause 8.2, 8.4, 8.5, 8.6, 8.7, 8.8

8.2.4 The Shura shall formulate long-term planning of ICF.

8.2.5 The Shura shall meet at least once a month. Minutes of these meetings shall be maintained and only the non-privileged minutes shall be available to the registered members on request for review within 5 working days after the meeting.

8.2.6 The Shura must maintain all records and documents of ICF including but not limited to deeds of trust, leases, marriages, deaths, births, divorces, registered members list and financial records in accordance with state and federal guidelines

8.2.12 Obsolete

8.3.3 The Imam shall reside in Collin or Denton County, Texas and comply to the agreed upon contractual commitments.

8.4.1 ICF shura shall appoint a committee for the selection of an Imam. This committee shall consist of at least five (5) members who shall make a final recommendation to the Shura.

8.4.3 Shura shall seek approval for the final candidate from Majlis by referendum which shall require majority vote of the quorum conducted using the following methods:

1. In person voting: ICF Registered Voting Members shall vote at the polling location as designated by the Election Commission and must present a valid Driver License or any government issued ID containing picture and address.
2. Electronic voting: ICF Election Commission shall have the sole authority to determine electronic voting guidelines as part of the election process.

For purpose of this section only the quorum shall be defined as at least 20% of the registered members of ICF.



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In case quorum is not met, Shura will approve the candidate of Imam with majority. Shura shall offer the position, to the candidate approved, as an ICF employee under contract clearly defining the terms, for an initial period of two (2) years, renewable for three (3) years by approval of the Shura. If this candidate does not accept the position, the process is repeated to obtain Majlis approval for the next candidate from the list. If no candidate accepts the offer, the process shall start again by assigning the task to a special committee.

8.5.3 The President shall sign all documents on behalf of the Shura together with the General Secretary.

8.6.7 (NEW) The Secretary shall co-sign all documents on behalf of the Shura.

8.7.2 The Treasurer shall be responsible for financial transactions, including the annual budget and financial reports. Any transaction other than established contract shall be approved by the Shura.

8.7.4 The Treasurer shall write checks or make electronic payment for the distribute funds to discharge obligations of ICF.

Funds greater than \$5000 (Five Thousand Dollars) approved by Shura shall require the signature/written/electronic approval of the Treasurer and the President.

8.7.8 Obsolete

8.8.1 Committees and sub-committees may be established or dissolved by the Shura in the respective areas. The responsibilities of all committees shall be within the frame work of this constitution. No Committee shall have authority to take any action outside the scope of authority delegated to it by the Shura. All committees shall be composed of at least three members including the chairperson. President shall appoint a Shura member as liaison for committee(s). Shura liaison will appoint a chairperson for the committee(s) from within the committee members.

ARTICLE 9

9.2 The Shura shall appoint a certified public accountant (CPA) to audit ICF's accounts every year.

9.3 Obsolete



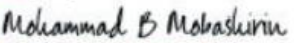
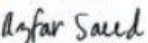

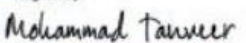

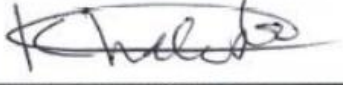

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ARTICLE 10

10.3 Next year's budget shall be presented.

ARTICLE 11

11.2 Thirty percent (30%) of registered members constitute a quorum for an amendment to the constitution. A two-thirds (2/3) majority quorum vote is required to adopt any amendments to the Constitution of ICF. Online voting option shall be available to vote on the amendments. Votes received online will be counted towards the Quorum of the special meeting called for this purpose.

CONSTITUTION COMMITTEE MEMBERS APPROVAL	
Signed by:  {es_signer1.signature}	DocuSigned by:  {es_signer2.signature}
Committee Chair (Mohammad Mobashirin)	ICF Shura Liaison (Azfar Saeed)
Signed by:  {es_signer3.signature}	Signed by:  {es_signer4.signature}
Committee Member (Muddassir Hassan)	Committee Member (Mohammad Tanveer)
Signed by:  {es_signer5.signature}	
Committee Member (Nauman Shafi)	
	
Committee Member (Khalid Zaatreh)	Committee Member (Rafia Aleem)



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According to Article 11 of ICF Constitution, ICF Shura reviewed and approved constitutional Amendments in this document on Aug 3rd, 2025 Since none of the 2 General body meetings met Quorum.

Shura Member Name	Designation	Signature
Azfar Saeed	Ameer	 Muhammad Azfar Saeed (Aug 10, 2025 23:16:36 CDT)
Zainab Siddiqi	General Secretary	 Zainab Siddiqi (Aug 11, 2025 08:57:54 CDT)
Farooq Ahmed	Treasurer	 Farooq Ahmed (Aug 10, 2025 23:49:44 CDT)
Waqas Akbar	Director	 Waqas Akbar (Aug 10, 2025 23:41:30 CDT)
Mariam Battla	Director	 MariamBattla (Aug 11, 2025 11:03:45 CDT)
Muhammad Zia	Director	 Muhammad Zia (Aug 11, 2025 00:04:55 CDT)
Ehab Kashkash	Director	 Ehab Kashkash (Aug 11, 2025 01:15:09 CDT)
Rajaie Salah	Director	 Rajaie Salah (Aug 11, 2025 08:14:41 PDT)
Jawad Karim	Director	 Jawad Karim (Aug 11, 2025 15:04:51 CDT)



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Revision # 3

Approved By ICF Shura

Original Version 6/2/2013 Original constitution approved Shura

1 2/19/2015 2 Amendments approved Shura (Quorum Not Met)

2 12/9/2019 12 Amendments approved Shura (Quorum Not Met)

3 8/10/2025 30 Amendments approved Shura (Quorum Not Met)

Revision #	Revision Date	Revision Comments	Approved By
Original Version	6/2/2013	Original constitution approved	Shura
1	2/19/2015	2 Amendments approved	Shura (Quorum Not Met)
2	12/9/2019	12 Amendments approved	Shura (Quorum Not Met)
3	8/10/2025	30 Amendments Approved	Sura (Quorum Not Met)











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Final Audit Report


2025-08-11


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Transaction ID:	CBJCHBCAABAAF3FtK3kZWxXPDEo5FCYOQAH2Lr2AiYuX


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